

**Burbank Hospitality Association, Inc.
Meeting Agenda**

**December 14, 2011
11:00 a.m. – 12:00 p.m.
Community Services Building
150 North Third Street, Room 104, Burbank, CA 91502**

The Burbank Hospitality Association, Inc. meeting is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision or hearing impairments (48-hour notice is required). Please contact the City of Burbank at 818.238.5173 with questions or concerns.

ROLL CALL

ANNOUNCEMENTS

ORAL COMMUNICATIONS

At this time, any person may address the Board on any matter related to the T-BID.

AGENDA ITEMS

- I. **The Brown Act**
Mary Riley will provide an informational presentation regarding the Brown Act.
- II. **By-Laws/Articles of Incorporation** **ACTION ITEM**
The Board will discuss and consider approval of the By-Laws and Articles of Incorporation.
- III. **Consideration of City Agreement** **ACTION ITEM**
The Board will consider the agreement set forth between the City of Burbank and the BHA.
- IV. **Appointment of Officers** **ACTION ITEM**
The Board will vote on the Executive Board.
- V. **Appointment of Office Terms** **ACTION ITEM**
Board members will be selected to serve in increments of one to two-year terms.
- VI. **Expectations for T-BID's First Year**
- VII. **Ongoing Operations Issues**
- VIII. **New Agenda Items**
Board Members may introduce new items for discussion, but no action may take place except to place the item on a future agenda at this time.

ADJOURNMENT TO THE NEXT MEETING OF WEDNESDAY, JANUARY 18, AT 11:00 A.M. IN THE CSB BUILDING CONFERENCE ROOM 104.