

**Burbank Hospitality Association, Inc.  
Meeting Agenda**

**Thursday, December 15, 2016 - 3:00 P.M.**

**Hilton Garden Inn  
401 South San Fernando Blvd  
Burbank, CA 91502**

**A. ROLL CALL**

**B. ANNOUNCEMENTS**

**C. PUBLIC COMMENT**

At this time, any person may address the Board on any matter related to the T-BID. The public is only allowed to speak at this time.

**D. Robin Faulk Marketing Contract Renewal**

**ACTION ITEM**

The Board will consider renewing Robin Faulk Marketing's contract for another term.

**E. Universal Studios Preferred Hotel Program Renewal**

**ACTION ITEM**

The Board will consider renewing the Universal Studios Preferred Hotel Partnership Program for 2017.

**F. Ongoing Operational Issues**

**ACTION ITEM**

**G. Future Agenda Items**

Board Members may introduce new items for discussion but no action may take place except to place the item on a future agenda.

**ADJOURNMENT TO THE NEXT REGULARLY SCHEDULED MEETING ON THURSDAY, JANUARY 12, 2017 AT 3:00 PM, LOCATION TO BE DETERMINED.**

<b><u>Burbank Hospitality Association, Inc. Board Members</u></b>	<b><u>Key Staff</u></b>
Lucy Burghdorf, Hollywood Burbank Airport James Fitzpatrick, Courtyard by Marriott, <b>Secretary</b> Tom Flavin, Burbank Chamber of Commerce Tony Garibian, Coast Anabelle and Safari Inn, <b>Chair</b> Danny Kahn, Warner Bros. Studio Tours Hollywood Patrick Prescott, Community Development Director Alan Puana, Universal Studios Hollywood Richard Sandoval, Burbank Airport Marriott, <b>Vice-Chair</b> Bernadette Soriano, Springhill Suites (non-voting member) Michael Swaney, Residence Inn by Marriott, <b>Treasurer</b> Steve Tarn, Hilton Garden Inn Burbank Tom Whelan, Hotel Amaranco,	Mary Hamzoian, Economic Development Manager  Susie Avetisyan, Economic Development Analyst  Marissa Minor, Economic Development Analyst  Robin Faulk, Marketing Consultant

The BHA Board is comprised of 11 voting members. Regular meetings are held monthly the second Thursday of the month unless that is a City holiday. In that case, the Board will meet the first or third Thursday. The BHA Board's primary function is to conduct business for marketing and advertising Burbank as a first rate tourist and convention destination.

The agenda packet consists of documentation relating to agenda items on file at Economic Development Division of the Community Development Department located at 150 N. Third Street during normal business hours and will be posted on the Visit Burbank website at [www.visitburbank.com](http://www.visitburbank.com). The Burbank Hospitality Association, Inc. meeting is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision or hearing impairments (48-hour notice is required). Please contact the ADA Coordinator at 818.238.5424 voice or 818.238.5035 TDD with questions or concerns.